

National Taiwan Normal University
College of Sports and Recreation
Guidelines for the Selection of the Dean of the College

2014.4.21 Passed at the 2nd College Affairs Meeting in the 2nd Semester of Academic Year of 2013

2014.5.9 Signed and approved by the University President

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- Article 1 National Taiwan Normal University has formulated these Guidelines in accordance with Article 34 of the University's Organizational Charter.
- Article 2 The College of Sports and Recreation shall form the College Dean Selection Committee (hereinafter referred to as the "Selection Committee" or "Committee"). The composition of members and their tenure shall be as follows:
- I. Composition: The Committee shall consist of 9 members. Among them, 6 shall be members within the College. Each department in the College shall nominate 2 such faculty members with the rank of full-time associate professor or above as Committee members. Three of the members shall be external members who are not in the College. Each department in the College shall nominate 1 such candidate, and multiple reserve members may be listed if necessary. External committee members must possess academic expertise in a related field and be qualified as an associate professor or above. The convener of the Selection Committee shall be elected by the members from among themselves.
 - II. Tenure: Committee members shall serve from the date of appointment by the College until the new Dean's inauguration. If a Selection Committee member is selected as a dean candidate, the member shall resign from the Committee, and the vacancy shall be filled by another qualified candidate selected by the resigning member's department.
- Article 3 Responsibilities of the Selection Committee:
- I. Formulate guidelines and establish procedures for dean selection.
 - II. Publicly solicit candidates for the position of Dean of the College and accept recommendations.
 - III. Recommend candidates and provide written explanations.
 - IV. Handle other matters related to the selection of the Dean of the College.
- Article 4 Candidates shall possess the following qualifications:
- I. Republic of China (Taiwan) nationality.
 - II. Under the age of 62 (as of July 31st in the year of selection)
 - III. A professor certified by the Ministry of Education or possessing an equivalent professor qualification.
 - IV. Possessing outstanding academic achievements and reputation.
 - V. Possessing a high-minded educational philosophy and excellent administrative skills.
- Article 5 The selection process shall be divided into three stages: soliciting of candidates, exercise of the right of consent, selection of the dean and submission to the

University President for approval:

I. Soliciting of dean candidates:

- I) A recommendation signed by 10 or more faculty members of the University with the rank of lecturer or above.
- II) Signed recommendation by 3 or more members of the Selection Committee.

If a candidate is not a professor at the University, all procedures shall be handled in accordance with Article 34 of the University's Organizational Charter. The candidate's academic works, awards, experience and other relevant information must be presented with the recommendation.

II. Exercise of the right of consent:

The College shall hold a briefing for candidates to present their vision and goals. The names of candidates who receive approval votes from more than one-half of all full-time faculty members of the College who have exercised their right of consent by secret ballot, shall be submitted to the Committee for dean selection.

When calculating the votes received by each candidate, the number of votes will stop being recorded once the threshold for statutory consent is reached.

If no candidate receives more than half of the votes from all full-time faculty members in the College, the Committee shall re-announce the opening for the position and proceed once more with the selection process following the same procedures.

III. Selecting the dean and submission to the President for approval:

- I) The Committee may invite candidates for interviews. The selection of the dean will be conducted by secret ballot. Two-thirds of Committee members must attend the vote, and the name of the candidate who receives the highest number of votes from more than half of all Committee members shall be submitted to the President for approval and appointment.
- II) If 2 or more candidates receive the highest number of votes, the Committee shall hold a run-off vote between the winning candidates until only one candidate with the highest number of votes remains. The name of the selected candidate shall be submitted to the President for approval and appointment.

If no candidates receive more than half of the votes from the Committee members, the Committee shall re-announce the opening and proceed with the selection process following the same procedures.

If no one is selected for the position of Dean of the College, candidates may participate in the next dean selection; however, this is limited to one time.

Article 6 Tenure of office and dismissals:

The dean shall serve a tenure of 3 years and may be re-elected once. The second tenure of office shall be 2 years.

The current dean shall express their wish to renew their tenure six months prior to the expiration of the original tenure of office and submit the Tenure Renewal Agreement to the college affairs meeting, where the representatives shall exercise their right of consent regarding the renewal of the dean's tenure. More than two-thirds of college affairs meeting representatives must attend, and only by receiving approval from more than half of all representatives can the dean be re-appointed by the University President.

To dismiss a dean due to gross infractions, a college affairs meeting must be held in accordance with College Affairs Meeting Regulations. More than two-thirds of all representatives must attend, and the dismissal must be passed by more than half of all representatives before the dean can be dismissed by the President.

When the right of consent is exercised in a dean reappointment or dismissal case, one representative shall be elected from among all of the college affairs meeting representatives to preside over the meeting.

After the dean takes office, if the dean steps down for any reason, they shall be considered to have completed their tenure of office.

If the dean is dismissed during their tenure for any reason, takes a sabbatical leave, goes abroad to lecture, study, conduct research, carry out a mission, or takes a leave of absence for any reason for more than 6 months, or the dean is unable to perform their duties due to a major accident, they shall be considered to have resigned. In any of the above instances, the University President shall appoint a dean pro tem and the selection of the new dean shall be conducted within 2 months after the position is vacated.

Article 7 In principle, the selection of a new dean shall begin 5 months before the current dean leaves office.

Article 8 To maintain academic integrity, candidates for dean are not allowed to engage in campaign activities.

Article 9 During the selection process, Committee members should maintain an objective and impartial position and shall be responsible for keeping all selection materials confidential. In the event of a solicitation of their vote, members shall report it to the Committee accordingly.

Article 10 Any matters not addressed in these Guidelines shall be handled in accordance with the relevant regulations.

Article 11 Upon approval by the college affairs meeting and submission to the University President for final approval, these Guidelines shall take effect starting from the 8th Dean of the College. The same shall apply to any amendments hereto.