

National Taiwan Normal University College of Sports and Recreation Guidelines for the International Mobility Student Grant

- Article 1 The grant shall be implemented in accordance with Article 5 of National Taiwan Normal University's *Higher Education SPROUT Project Guidelines for the International Mobility Student Grants in Keeping with Key Development Goals*.
- Article 2 The National Taiwan Normal University (hereinafter referred to as NTNU or the "University") College of Sports and Recreation (hereinafter referred to as "the College") has established these Guidelines in keeping with the University's key development goals to improve NTNU's standing in internationalization performance indicators and increase students' international mobility.
- Article 3 Eligibility: The grant may be issued to undergraduate students, Master's students, and doctoral students officially registered under the College, but not to students enrolled in the in-service Master's program.
- Article 4 Scope of the grant: Overseas internships, competitions, meetings, exhibitions, training, volunteering, and other activities.
- Article 5 Maximum grant amount: For overseas activities in Europe, the Americas, New Zealand, or Australia, each grant recipient shall be awarded up to NT\$5,000; for activities in Asia, each grant recipient shall be awarded up to NT\$2,500.
- Article 6 Application process: Applications may be submitted by individuals or groups seven weeks prior to departure, as shown in Attachment 1. Multiple applications for the same event submitted under the names of different individuals or groups are prohibited.
- Article 7 Principles governing the review process:
- I. Students' overseas travel should confer substantial benefits to the internationalization of NTNU.
 - II. The grant amount shall be determined according to project contents, overseas region, number of students, and the College's available budget, and shall be approved by the dean of the College on a case-by-case basis.
 - III. This grant will not be awarded to projects that are already funded by other sources of funding.
- Article 8 Source of funds: The grant will be funded by the Higher Education SPROUT Project's approved annual budget and expenses shall be verified and reimbursed after internal review at NTNU in accordance with the *Regulations for the Reimbursement of Overseas Business Trip Expenses* promulgated by the Executive Yuan, the *National Taiwan Normal University Guidelines for Overseas Travel Grants*, and other applicable regulations.
- Article 9 Applications for overseas travel: Grant recipients shall submit a Higher Education SPROUT Project Overseas Travel Plan to the College of Sports and Recreation at least six weeks prior to their departure date.
- Article 10 Report submission: Grant recipients (departments/students) shall submit an electronic copy of their overseas travel report to the College of Sports and Recreation within three weeks after their return to Taiwan.
- Article 11 Matters not addressed herein shall be subject to the *National Taiwan Normal University Guidelines for Overseas Travel Grants*.