

金牌書院院生請假單		年(year)/ 月(month)/ 日(date)			
Leave Application Form					
姓名 Name		學號 Student Number		系級 Dept.	
請假日期 Date of Absence		假別 Type of Leave Requested	<input type="checkbox"/> 事假 Personal leave <input type="checkbox"/> 病假 Sick leave <input type="checkbox"/> 其他： Other:	事由 Reason	
教練簽名 Signature of the coach		系主任核章 Signature of the Chair		學院核章 Signature of the College	

- 書院舉辦之活動，院生如無法出席，除重大緊急事故之外，需一週前完成請假手續。無故缺席達二次者，次學期起取消院生資格。

Except for emergency situations, all the student athletes who cannot join the activities held by the College should hand in the leave application form ONE WEEK before the event day. Otherwise, students with unexcused leave twice will be deprived of their membership of the Elite Athletes College.

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